

**The Hampton Township Board  
Regular Board Meeting  
Minutes  
March 21, 2013, 7:30 P.M.**

**Attendance**

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Willie, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

**A motion was made Bob Leifeld and seconded by Donna Otto to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.**

**The minutes and treasure report were signed.**

**A motion to approve the claims 4739 to 4764 was made by Donna Otto and seconded by Bob Leifeld. It was unanimously passed. Checks were signed.**

**ROAD REPORT:**

Gravel quote was on the agenda. Doug stated that Anderson Rock was the only bidder. Bob was wondering if we have to tell him what Pit they want him to pull out of. Leo stated that it would be a good idea to keep track of what pit they use on each road to see if there is a large difference or not. **Bob Leifeld made a motion, seconded by Donna Otto and unanimously passed to accept Anderson Rock's quote. It unanimously passed.** Doug stated that he had a few calls on 260<sup>th</sup> street that they are in very poor shape. He stated that we will have to wait until the roads dry up more. Bob stated that they should set up a road tour again at the next meeting. The discussion was made that maybe the road gets really bad, that Ottes will maybe put some minimum gravel on the roads just until they dry up.

**OLD BUSINESS:**

The board reviewed the proposal from Midwest Management regarding the rental contract for the Town Hall. The board would like to see included in the contract that the snow removal included. Tim Skog, the Mayor of the City of Hampton was present. Tim stated that they are in

discussion of the future use of the Old Town Hall. Doug stated that they are not interested in renting the Old Town Hall, they might have interest in renting a spot in the new Town Hall. Donna stated that there is an average of 2 meetings a month. Bob stated that they currently have access to the clerk at the local location daily so that is a benefit. Tim stated that the City would be very interested in talking to the Township regarding renting a new space. Donna thought there would be some benefit for a space in the new building. **Bob Leifeld made a motion to table the proposal from Midwest Management until Aprils meeting until we will have more information regarding possible rental space at the new City Hall in Hampton, seconded by Donna Otto and unanimously passed.**

Moratorium on Ordinance 629 regarding putting an accessory buildings before homes, was expiring. The board was concerned that an accessory building would be built before a house, if a house was ever built. Donna asked stated the board could call a public hearing or discuss it further at a future date. Doug asked to see if we can research what the local townships are doing. The board was not interested in expending the moratorium. Donna stated that the assistant can go and get copies of the ordinances from the legal library at the county, of the local ordinances in the area township.

Doug Wille has no additional news on the land on HWY 56.

Leo was sworn in as Treasurer for another 2 year term and Bernie Pistner was sworn in as Supervisor for a 3 year term.

The request was brought to the board to also change the deputy clerk pay to monthly. **Donna Otto made a motion to change the pay from quarterly to monthly pay.**

The reorganization meeting will be 7:00 PM before the Aprils regular meeting.

Doug wanted to thank Donna for all her years of service. She was on the board for around 14 years. Donna stated it was a "good run". Donna stated that living in the community helped when she took the position. Bernie stated that he was in Duluth for 50 years and was raised in North Carolina. He has been in township for 3 years. The group gave Donna an applause.

**Bob Leifeld made a motion, seconded by Doug Wille to adjourn the meeting. Meeting was adjourned at 8:47. It unanimously passed.**

Date Signed: 4-16-2013  
Supervisor: Doug Wille  
Clerk: Donna Otto

**HAMPTON TOWNSHIP TREASURER'S REPORT**

April 16, 2013

March's Business

**BEGINNING BALANCE:** \$ 325,878.47

**INCOME:**

Filing Fees	\$4.00
Permit - Cedar Stone Construction	\$ 80.00
Dakota County Road Allotment	\$ 12,525.08
Dakota County Aggregate Dist.	\$ 651.14
Account Interest	\$ 27.38
<b>TOTAL INCOME:</b>	<b>\$ 13,287.60</b>

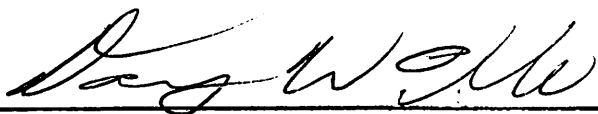
**EXPENSES:**

Planning Commissioners	\$ 203.16
Citizens Bank - April Rent	\$ 495.00
Supervisor's - 1st Qtr.	\$ 1,189.22
Jeanne Werner - Clerk	\$ 1,064.72
Otte Excavating - Jan. & Feb. Road Work	\$ 10,870.00
CNS Solutions - Website	\$ 62.50
Leo Nicolai - Treas. 1st Qtr.	\$ 786.15
D. Kimmes - 2012 Mowing	\$ 595.00
Century Link - phone	\$ 88.65
Election Judges	\$ 365.00
North Cannon River WMO - 2013 Dues	\$ 3,151.49
Cannon Falls Beacon - Legal Ads	\$ 138.50
Graphic Design - 2013 Ballots	\$ 95.34
MN PERA - 1st Qtr.	\$ 761.63
MN Revenue - 1st Qtr. Withholding	\$ 116.86
IRS - 1st Qtr. Withholding	\$ 1,396.71
Safe Deposit Box	\$ 22.00
Bank Service Charge	\$ 13.04
<b>TOTAL EXPENSES:</b>	<b>\$ 21,414.97</b>

**CHECKBOOK BALANCE** \$ 317,751.10

CHECKS NOT IN: (6) \$3956.49

BALANCE PER STATEMENT 3/31/2013 \$ 321,707.59

  
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 Doug Willjo, Chair

4-16-2013  
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 Date

  
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 Leo Nicolai, Treasurer

4-16-2013  
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 Date